

Ref. No. LCIT/BSP/2024/078
Date- 02.07.2025



LCIT

Quality Education of Global Standard
Affiliated to CSVTU, Bilai (C.G.)

Notification

It is hereby notified that a **Grievance Redressal Committee** has been constituted at Lakhmi Chand Institute of Technology, Bilaspur (C.G.) for the academic session 2025-26. The committee has been formed to academic affairs.
The members of the committee are as follows:

S.No.	Member Name	Designation	Contact Numbers
1	Mrs. Shubhi Shrivastava	Vice Principal	7000616715
2	Dr. Anjali Harangaonker	HOD	9685091400
3	Dr. Rajesh Shrivastava	HOD	9179080005
4	Dr. Bhumika Das	HOD	9827110837
5	Dr. Rahul Gedam	HOD	9425535055
6	Dr Santosh Kumar Sinha	HOD	9993849316
7	Dr. Hemant Kumar	HOD	9902102526
8	Mr. Deependra Rathore	HOD	9827164751
9	Mr. Vishnukant Soni	HOD	9630524888
10	Mr. Ashish Paul	HOD	9981647227

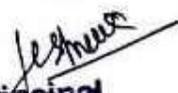
A college grievance redressal committee addresses student and staff complaints fairly and transparently. It investigates issues, ensures timely resolution, and upholds justice. The committee promotes a positive environment, prevents discrimination, and enforces policies to handle academic, administrative, and personal grievances while maintaining confidentiality and institutional integrity. The committee shall function as per the rules and regulations of Lakhmi Chand Institute of Technology, Bilaspur and report its activities to the Principal.

All concerned are requested to extend their cooperation to the committee for the smooth execution of its duties.

For any queries, please contact **Dr. G. K. Singh, Principal LCIT Bilaspur (C.G.)**

Signature

Dr. G. K. Singh
Principal
LCIT Bilaspur (C.G.)


Principal
Lakhmi Chand Institute of Technology
Bodri, Bilaspur (C.G.)

Copy to:

1. Secretary, LCIT
2. Principal, LCIT
3. Vice Principal, LCIT
4. All Deans & Heads

LAKHMI CHAND INSTITUTE OF TECHNOLOGY

ENGINEERING II MANAGEMENT

(Under the Aegis of Shree Shree Vidya Sagar ji Maharaj Education Trust)

Campus : Near High Court, Raipur Road, Bodri, Bilaspur (Chhattisgarh) 495220

Phone : 9179080005 E-mail : lcit.bsp@gmail.com web : www.lcit.edu.in

Minutes of Meeting (Grievance Redressal Committee)

On dated 05.07.2025 at 03:00 pm a meeting of Grievance Redressal Committee was held at LCIT to discuss matter related to students and staff complaints.

Agenda:

1. Student grievance on change of timing for lunch hours.
2. Request to increase the number of food courts.
3. Student grievance on change of college working hours.

Resolution:

Agenda-1:

Vice Principal informed that there is request from the students to change the lunch hours as the crowd at the canteens during lunch hours is too much and they cannot order and finish their lunch within the specified time.

Agenda-2:

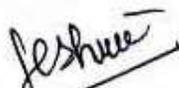
Vice Principal informed that there is request from the students to increase the number of food courts to avoid crowding of students and have a variety of food items.

Agenda-3:

Vice Principal informed that there are few requests from students informing that they are travelling from bus and due to heavy traffic during peak hours they are unable to come to college within the specified time ,hence they have requested for change of college working hours.

Attendees:

1. Mrs. Shubhi Shrivastava
2. Dr.Anjali Harangaonker
3. Dr. Rajesh Shrivastava
4. Dr. Bhumika Das
5. Dr.Rahul Gedam
6. Dr Santosh Kumar Sinha
7. Dr. Hemant Kumar
8. Mr. Deependra Rathore
9. Mr. Vishnukant Soni
10. Mr. Ashish Paul


Principal
Lakhmi Chand Institute of Technolog,
Bodri, Bilaspur (C.G.)

Minutes of Meeting (Grievance Redressal Committee)

On dated 03.08.2025 at 03:00 pm a meeting of Grievance Redressal Committee was held at LCIT to discuss matter related to students and staff complaints.

Agenda:

1. Students' grievances on payment of fee
2. Discussion on grievance received from individual students.
3. An online portal can be used to submit the grievances

Resolution:

Agenda-1:

The payment of fees for those students who cannot be compelled till their scholarship are released it is decided to give some extension to students who have genuine problems

Agenda-2:

Grievances received from the student has to be referred to the concerned department to take appropriate action. The action taken to be informed to the committee.

Agenda-3:

Institution will provide the portal for grievances for the students.

Attendees:

1. Mrs. Shubhi Shrivastava
2. Dr. Anjali Harangaonker
3. Dr. Rajesh Shrivastava
4. Dr. Rahul Gedam
5. Dr. Santosh Kumar Sinha
6. Dr. Hemant Kumar
7. Dr. Bhumika Das
8. Mr. Deependra Rathore
9. Mr. Vishnukant Soni
10. Mr. Ashish Paul

Principal
Lakhmi Chand Institute of Technology
Bodri, Bilaspur (C.G.)



CHHATTISGARH SWAMI VIVEKANAND TECHNICAL UNIVERSITY, BHILAI

छत्तीसगढ़ स्वामी विवेकानंद तकनीकी विश्वविद्यालय, भिलाई

क्रमांक : छगस्वावितवि/प्रशा./2023/6775/A

भिलाई, दिनांक-08/12/2023

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आदेश

एतद् द्वारा विश्वविद्यालय अनुदान आयोग (UGC) विनियम 2023 की अधिसूचना के निर्देशानुसार छात्रों की शिकायतों के निवारण हेतु विश्वविद्यालय के प्रतिनिधि "लोकपाल" के रूप में डॉ आर. पी. पाठक, पूर्व प्राध्यापक, NIT, Raipur को 3 वर्षों के लिए नियुक्त किया जाता है।

आदेशानुसार

कुलसचिव(प्र.)
छगस्वावितवि, भिलाई

प्रतिलिपि :

1. निज सहायक माननीय कुलपति, छगस्वावितवि भिलाई को सादर सूचनार्थ।
2. निज सहायक माननीय समकुलपति, छगस्वावितवि भिलाई को सादर सूचनार्थ।
3. सम्बन्धित को सादर सूचनार्थ।
4. प्राचार्य, समस्त सम्बद्ध महाविद्यालय सादर सूचनार्थ।
5. निदेशक, (UTD, CSVTU, Bhilai), उप कुलसचिव(प्रशासनिक), उप कुलसचिव(सूचना विभाग), परीक्षा प्रभारी, प्रोफेसर इंचार्ज (अकादमिक), मुख्य वित्त अधिकारी एवं समस्त विभागाध्यक्षों को सादर सूचनार्थ।
6. मास्टर फाइल।

Newai, P.O. Newai, Bhilai, Distt. Durg (Chhattisgarh) - 491107

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